

Chancellor's Certificate in Excel Application Form

To enroll in this certificate program, please complete this application form and return it with your \$25 nonrefundable application fee to:

University of Missouri-St. Louis
Excel Certificate
Computer Education & Training Center
12837 Flushing Meadows Dr.
St. Louis, MO 63131

Name _____

Address _____

City/State/Zip _____

Student # (if known) _____

Daytime Phone _____ Home Phone _____

E-mail Address _____

Please verify that you've met these prerequisites by checking the appropriate spaces:

- I have a basic knowledge of computing and am proficient with the Windows or Macintosh operating system.
- I am able to find files, create folders, organize and manage files and folders, work with multiple windows, and share data between applications via the Clipboard.

Fee:

The \$25 nonrefundable application fee is payable by check or charge. Checks should be made payable to **University of Missouri-St. Louis**.

I have enclosed a check for \$25.

Please charge to my:

MasterCard / Visa / Discover # _____

Amount Paid \$25 Exp. Date _____ Signature _____

If paying by credit card, you can fax this application form to 314.966.0409.