

# Intermediate Applications of Power Automate

|  |    |
|--|----|
| Overview.....  | 1  |
| What You Will Learn.....                                     | 1  |
| Approvals.....   | 2  |
| Single Approver.....   | 2  |
| Multiple Users: Everyone Must Approve.....                   | 5  |
| Approval Center.....   | 8  |
| Exercise 1.....  | 11 |
| More Approval Options.....                                   | 12 |
| Using Variables to Alter Program Logic (Optional).....       | 12 |
| Serial Approval Flows.....                                   | 14 |
| Custom Responses in Approvals.....                           | 15 |
| Exercise 2.....  | 19 |
| Using Forms with Power Automate.....                         | 20 |
| Create a Form for a Survey.....                              | 20 |
| Adding Questions to a Form.....                              | 21 |
| Create a Blank (or Custom) List in SharePoint.....           | 24 |
| Set Up a Flow in Power Automate.....                         | 24 |
| Sharing a Form.....  | 27 |
| Using Forms with Approvals.....                              | 28 |
| Exercise 3.....  | 32 |
| Get Items and Get Files.....                                 | 33 |
| Options for Get Items.....                                   | 33 |
| Using Get Items to Check for Incomplete Items in a List..... | 34 |
| An Improved Example Using an OData Filter.....               | 36 |
| Exercise 4.....  | 38 |
| Formatting Date/Time.....                                    | 39 |
| Appendix A: Solutions to Exercises.....                      | 40 |