

# Introduction to SharePoint Administration

Introduction.....	1
Basic Information.....	2
Exercise 1: Is This Class Right for You?.....	3
Hardware/Software Overview .....	5
Hardware.....	5
Software .....	6
Design Requirements .....	7
Group Scenario 1 .....	7
Exercise 2: System Overview and Design.....	10
Installation.....	12
MOSS Flow .....	12
Creating a New SID .....	13
Change to Static IP Addresses .....	13
Creating Active Directory Server .....	15
Configuring the Future MOSS Sever.....	22
Installing Internet Information Server .....	25
Verify ASP.....	30
Installation of MOSS .....	33
Exercise 3: Microsoft Office SharePoint Server Installation.....	41
SharePoint Review.....	43
Exercise 4: Microsoft Office SharePoint Review .....	50
Post Installation.....	52
E-mail Server .....	53
Creating Workflow .....	55
Creating Session Throttles .....	55
Adding/Changing Excel Services .....	58
Service Level Setting .....	59
Creating SharePoint Sites .....	60
Exercise 5: Post-Installation Verification.....	65
Central Administration Tools .....	66
Operations Tab.....	66

Exercise 6.....	96
Application Management Tab.....	97
Exercise 7.....	125
Managing Shared Services.....	126
Exercise 8.....	142
Securing SharePoint 7.....	143
Isolation Techniques.....	143
Physical Security Techniques.....	143
Restricting Access.....	143
Logs.....	144
Hardening Server Through Software.....	144
Encryption Techniques.....	144
Exercise 9: Securing MOSS.....	145
Maintaining and Monitoring SharePoint 2007 Environments and Databases.....	146
Remote Access.....	146
Monitoring Through Software.....	146
Watching Performance.....	146
Maintenance.....	146
Logs.....	146
Backing Up and Restoring MOSS.....	147
Exercise 10: Maintaining and Backing Up.....	148